

University Council Technology Standing Committee

Minutes

March 18, 2013

2:30 pm

MEETING CALLED BY	Laura Spray, Chair
TYPE OF MEETING	Monthly Meeting
FACILITATOR	Mary Hardin, Chair
NOTE TAKER	Margaret Canzonetta
ATTENDEES	<p>Members Present: Aimee DeChambeau, Mary Hardin, Chris Kuhn, Phyllis O'Connor, Alvaro Rodriquez, Jim Sage, Anthony Serpette, Suzanne Testerman</p> <p>Guests: Margaret Canzonetta (recording secretary), John Savery and Dr. Scott Randby</p> <p>Absent with notice: Linda Barrett, Laura Spray and Stewart Moritz</p> <p>Absent without notice: Alicja Sochacka (4)</p>

Agenda topics

CALL TO ORDER

DISCUSSION	Mary Hardin called the meeting to order. The February 21, 2013 meeting minutes were approved with no changes. The minutes have been posted on the UC Sharepoint site.
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STUDENT TECHNOLOGY SUB COMMITTEE

DISCUSSION	The Committee met once in January. The next meeting will be scheduled shortly. Students discussed concerns such as not knowing who to call for issues and quality. They talked about forming focus groups and having feedback tables in the student union.

ADVISORY PROJECT MANAGEMENT COMMITTEE

DISCUSSION	Aimee indicated that there is a chart that lists how projects make it up the ladder to approval. A list serve has been created and she will send the document to everyone through the list serve. Aimee will be meeting with John Corby next week.

CCTC MEETING

DISCUSSION	<p>Dr. Scott Randby spoke on behalf of Stewart. The committee met last week and discussed web conferencing. They concluded that Frank Bove would submit a request to faculty senate to form an ad hoc committee of interested parties to look into conferencing services. Aimee questioned about forming an ad hoc committee as opposed to the CCTC handling the issue. She also thought that others should be invited to the committee to get things moving along. Scott responded that the CCTC will be heavily involved for organizational purposes and Frank will be chairing the committee. They plan on having a recommendation by the end of the semester. They will be bringing in vendors, like WebEx. Jim suggested that Aimee attend a CCTC meeting and state her thoughts. Scott indicated that the committee wants to act quickly and he will confirm with Frank the urgency. Frank has a list of people that he believes should be involved.</p> <p>The next CCTC meeting is April 17 and they will be discussing BYOD. Neil L'Amoreaux will be providing information they have been gathering. They would like to get the faculty's perspective on the issue. Other items discussed include emerging technologies, cost of textbooks, and technology for part time instructors. Phyllis stated that the library has five lenovos for all faculty members to check out and use but not for use overnight. Jim will check in with Herb to find out how many laptops were refurbished and redeployed. If we need more, we will get them. Scott indicated that he surveyed his department and 78% of the faculty had their own devices, and two available laptops were never check out. Phyllis indicated that the school of music has a lot of requests for laptops. Jim questioned whether all tech-enabled rooms have robust laptops. Mary indicated that her department put computers in rooms with smartboards. They found that people unhook the cables. The computers are locked down so they cannot add software. They built cases around the computers and it is better. Chris reported the same thing in the Polsky bldg. Chris felt that one of the reasons people unhooked the cables was because they wanted to hook up in ways that are not available. Jim suggested that we need to look at ways to make it easier for people to use the computers.</p>
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TECHNOLOGY ENHANCED GENERAL PURPOSE CLASSROOM

DISCUSSION	John reported that he has a budget of \$150,000 to tech enhance classrooms. They plan to do Olin now because of the number of requests. He is working with PFOC and is not sure they will have enough people to do the job. He is going to work with another vendor so it can be finished by the fall semester. The cost will be approximately \$15,000 to standardize each room.
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	Scott would like to present this information to the CCTC for their information. Jim indicated that he would like CCTC's approval on John's recommendations for the rooms. We are only doing 10 of 17 of phase I and will have more money later.
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IPV6

DISCUSSION	Chris questioned when the University is going to implement IPV6. Jim indicated that we have to do it, and we are still figuring out how we are going to get there. It is a piece of a much broader planning process. The network is in need of significant upgrades and equipment. The University is looking to host its own VOIP.
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TERMS

DISCUSSION	Mary reported that Laura, Chris, Suzanne and Alicia's terms on the committee will expire at the end of April. There will be an election of officers at the May meeting.
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MISCELLANEOUS

DISCUSSION	<p>John reported that the Barnes & Noble bookstore contract is up in May. There is an rfp to solicit bids for a new campus bookstore. The faculty is very interested in this. The committee discussed the technological side to this issue. Jim asked John to give him a few bullet items of concerns and he will address it with Anne Bruno. Jim asked whether it is our intention to have an exclusive relationship again. John indicated that he hopes that is not the case. Jim will bring this up to Bill Rich. Scott will bring the subject up at the next CCTC meeting.</p> <p>Jim indicated that his biggest concern is the budget. He is worried that the cuts may be more than the IT operating budget can take. He is doing some benchmarking on IT spending and invited committee members to send him any good benchmarking data to support the fact that the university should not do an across the board cut.</p> <p>Aimee stated that they are looking at governance issues and they need to get some faculty members in academic support. The steering committee consists of Dr. Sherman, Jim Tressel, Jim Sage and the Faculty Senate. Jim noted that most of our energy with academic support has been to keep the lights on. We need to re provision to the academic side.</p> <p>Jim also reported that IT is going to get more involved with functional units on campus so we can hear first hand what is going on. He would like to bring some ideas back. He talked about the CRM software and IT being the glue to keep the functions together. Jim reported that there is a current search for an Associate/Assistant Provost for Online learning. They will be working with Rex Ramsier on the academic side to develop a plan.</p> <p>The new Oracle data warehouse project was discussed. The challenge is how to deploy it campus wide.</p> <p>The next meeting is April 22 at 2:30 pm in LH 413.</p>
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